

To edit:

<http://cascade.wesleyan.edu>

Live site:

<http://www.wesleyan.edu/admission/video/>

New Video Blocks

IMAGES

- Prepare images to be jpgs 240 x 135 pixels (72 dpi)
- Upload in Admission site:
 - o Highlight “images” folder inside “video” folder
 - o New → image
 - o Browse for image, click Open
 - o Click Submit

VIDEO

- Edit video/index page
- Use “+” to add a new item and complete the data definition:
 - o **Hover Name:** Leave blank
 - o **Description:** This will be the text revealed on hover
 - o **Thumbnail:** Choose the appropriate image already uploaded
 - o **YouTube URL:** Needs to begin with <http://www.youtube.com/watch?v=> (this can be obtained by clicking “Share” in YouTube, then “Show Options,” then click “Long link” and copy)
 - o **Background Color:** Needs to be set to “None” (otherwise will break)
- Use arrows to move up and down as desired (arranged 1,2,3 first row then 4,5,6 second row, and so on)
- Click Submit, then Publish

New Word Blocks

- Edit video/index page
- Use “+” to add a new item and complete the data definition:
 - o **Hover Name:** All capital letters, single word – This will be the word shown
 - o **Description:** This will be the text revealed on hover (~30 word max)
 - o **Thumbnail:** Leave blank
 - o **YouTube URL:** Leave blank
 - o **Background Color:** Choose from Blue, Gold, Green, Orange, Purple, Teal
- Use arrows to move up and down as desired (arranged 1,2,3 first row then 4,5,6 second row, and so on)
- Click Submit, then Publish